



DEPARTMENT OVERVIEW

The Greenbelt Police Department enhances the quality of life in Greenbelt by protecting residents, businesses, visitors and property. The department's mission is to improve community safety, expand community outreach, and develop and retain staff.

2019 CRIME TRENDS

UCR Part I crime in Greenbelt remained unchanged in 2019. Part I crimes are defined as murder, rape, robbery, aggravated assault, burglary, larceny and auto theft.

The majority of violent crime, 52% (59 incidents) occurred in Greenbelt West; 26% (30 incidents) in Greenbelt East; and 22% (25 incidents) in Historic Greenbelt.

- Overall quantity of crime remained relatively the same in 2019 from 2018.
- Violent Crime comprises 14% of crime in Greenbelt and property crime the remaining 86%.
- The location of crime shifted around the City from 2018:
 - * 1 Beat (Historic Greenbelt) – Overall crime up 23% (violent up 92%; property up 14%);
 - * 2 Beat (Greenbelt West) – Overall crime down 11% (violent down 36%; property down 3%);
 - * 3 Beat (Greenbelt East) – Overall crime down 11% (violent up 58%; property down 17%);

- * BWP – Overall crime up 40% (increase is all property crime);
- * Metro – Slight property crime increase of 3 incidents; and
- * Greenbelt Station – Overall crime down 54% (decrease is all property crime).
- Rapes, robberies, and burglaries at a 5 year low.
- Assaults at 5 year high due to several Greenbelt East shootings with multiple victims.
- Thefts are up about 4%. Theft from Auto: 50% of thefts; Shopliftings: 30% of thefts.
- Overall Clearance Rate is 22% (Violent: 50%; Property: 17%).

See Crime Tables on Police Department Dashboard

ADMINISTRATIVE DIVISION OVERVIEW



The Administrative Services Division provides vital departmental functions including: public safety communications, records retention, fiscal management, photo enforcement, parking enforcement and animal control.

COMMUNICATIONS UNIT

Calls Handled	2017	2018	2019
	25,791	24,479	26,167

2019 DISPATCH TIME ANALYSIS

Communications continued to function below full staffing strength with three vacant positions. However, they were able to reduce the time to dispatch calls for service by changing how calls are processed.

Yearly Average	High Priority	Medium Priority	Low Priority	Overall
2016	1:52	2:24	2:58	2:28
2017	1:55	2:29	3:04	2:34
2018	1:28	2:22	3:58	2:36
2019	1:14	1:54	2:32	1:58

RECORDS SECTION

- 2,095 reports merged;
- 813 investigative files merged;
- 188 parking citations reviewed; and
- Transitioning to the Motorola Premiere 1 computer aided dispatch platform.

TRAINING

The department completed all state mandated training in addition to the following highlights:

- Department personnel attend over 137 training programs;
- National Crime Information Center trainer program completed;
- Cultural Diversity at the African American Museum; and
- RIGHT Care- Innovative Law Enforcement Response to Behavior Health Calls.

AUTOMATED SAFETY ENFORCEMENT

	2017	2018	2019
Red Light	5,104	5,903	10,076
Speed Camera	13,778	15,084	12,510



ANIMAL CONTROL

Calls for Service 2019	Animals Sheltered in 2019
426	154

During 2019, the Animal Control Unit underwent significant staffing changes and closed the year with 1 full time employee.

PARKING ENFORCEMENT

Calls for Service	Infractions	Stolen Vehicles Located	Vehicles Booted
202	1,698	21	3

RECRUITMENT AND SELECTION

Police Officer	Number of Applicants	Tests Run	Hired
	500 plus	4	13

Police Dispatcher	Number of Applicants	Tests Run	Hired
	375 plus	8	0

Animal Control	Number of Applicants	Hiring Processes	Hired
	30	3	0



Hiring continues to be a department priority, with some success seen with entry level police officer. We have struggled with non-sworn positions due to a competitive job market.



2019 OPERATIONS DIVISION OVERVIEW

The Operations Division provides 24-hour uniformed patrol services; responding to calls for service, conducting preliminary investigations, arresting offenders, and handling motor vehicle crash investigations and general traffic enforcement.

Calls For Service	2017	2018	2019
	25,417	24,006	25,743

Officer response times to calls improved in 2019 as compared to 2018. On average, officers responded to Priority calls in 3:34 and non-priority calls in 6:42.

CRIMINAL INVESTIGATIONS

Adult Arrest	2017	2018	2019
	348	284	332

Adult arrests increased 18%, while juvenile arrests increased 34% from 47 to 63.

Officers conducted follow-up investigations on 51% more incidents and closed 3% more of those cases in 2019 compared to 2018.

TRAFFIC SAFETY

Traffic Stops	2017	2018	2019
	3,354	2,297	3,879

Officers issued 2,242 citations (22% increase) and wrote a combined 4,020 warnings and equipment repair orders (49% increase).

Commensurate with the traffic stops were 103 driving under the influence arrests (58% increase) and 353 other traffic related arrests (67% increase). In support of impaired driving enforcement, specially trained Intoximeter officers conducted 170 alcohol breath tests for Greenbelt and partner agencies.

Traffic Crashes	2017	2018	2019
	1,184	1,217	1,173

The number of traffic crashes decreased 4% from 2018, of which two crashes were fatal.

COMMUNITY POLICING

Officers were out of their cruisers patrolling neighborhoods and businesses on 4,262 occasions, which is an 11% increase from 2018. Officer initiated activity also increased 19% overall.

Officers participated in a number of ongoing community policing functions such as: bike patrol, Trunk or Treat, DARE and the Explorer Program.



EMERGING TRENDS

The number of mental health related calls increased 50% in 2019. In response to this growing challenge, four members of the department were certified as Crisis Intervention Team (CIT) Officers. These front line officers are able to respond to a mental health crisis and safely assist in providing the resources needed for the victim.

2019 SPECIAL OPERATIONS OVERVIEW

The Special Operations Division (SOD) conducts investigations regarding serious crimes, such as homicide, rape, robbery, burglary, aggravated assault, theft, auto theft, and narcotic violations. SOD provides for coverage at Eleanor Roosevelt High School and works with school security.

CRIMINAL INVESTIGATIONS

	2017	2018	2019
Cases Assigned	212	242	140
Homicide	3	4	1
Assault	8	12	19
Robbery	50	63	30
Burglary	44	59	16

OFFICE OF PUBLIC INFORMATION

The Public Information Office works on emphasizing the departments' mission and providing critical information to the public in a timely manner.

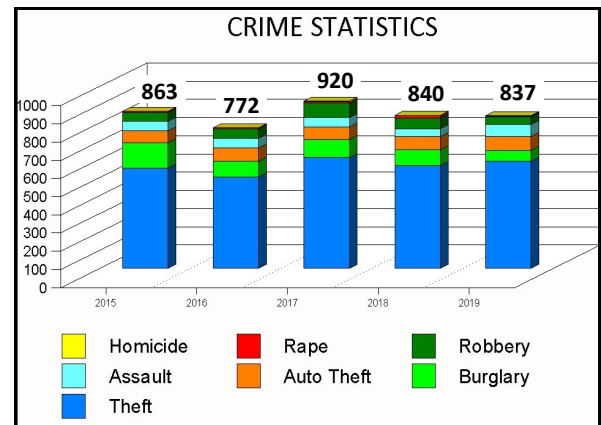
SCHOOL RESOURCE OFFICER

The department maintains an ongoing partnership with the Prince George's County Public School System to staff a Police Officer at Eleanor Roosevelt High School.



All the best to this year's retirees: Dominic Keys, Sueng Lee, and Deputy Chief, Thomas Kemp. Thank you for your service!

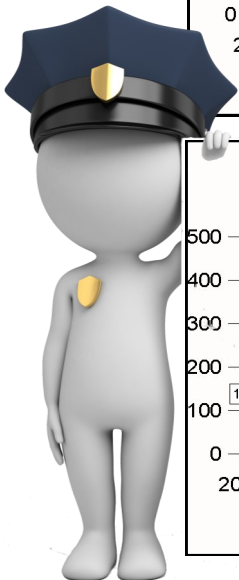
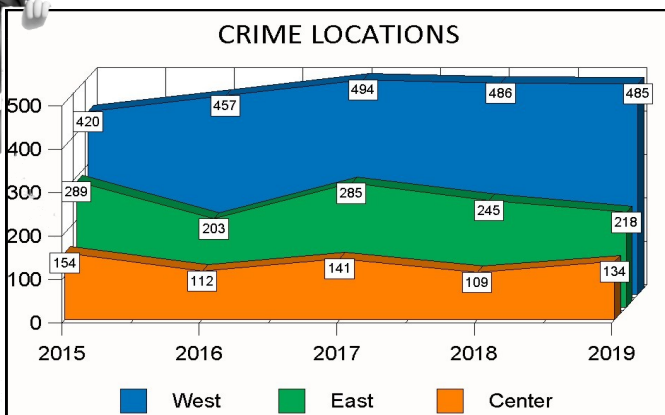
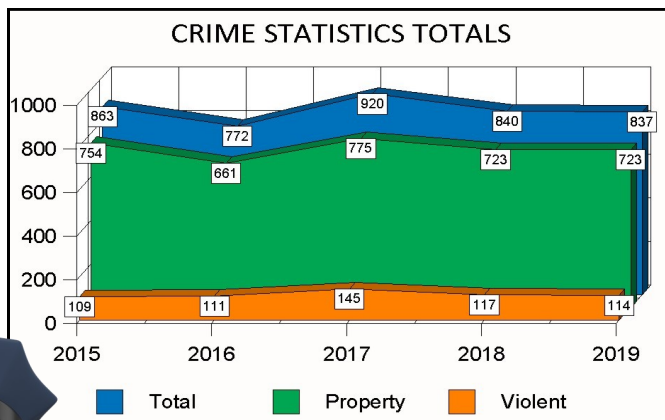
	2015	2016	2017	2018	2019
Homicide	1	1	4	3	1
Rape	6	5	9	14	4
Robbery	50	54	78	56	41
Assault	52	51	54	44	68
Burglary	138	88	98	88	60
Theft	551	500	610	563	588
Auto Theft	65	73	67	72	75
Total Violent	109	111	145	117	114
Total Property	754	661	775	723	723
TOTAL	863	772	920	840	837
Center	154	112	141	109	134
West	420	457	494	486	485
East	289	203	285	245	218



PERFORMANCE SNAPSHOT



	2019	2018	% Change
Total Incidents	25,743	24,006	+ 7%
Case Reports	2,400	2,295	+5%
FIR Reports	177	159	+ 11%
Arrests	378	284	+ 33%
Traffic Crashes	1,173	1,217	- 4%
Mental Health	306	206	+ 49%
Officer Initiated	11,417	9,573	+ 19%
Traffic Stops	3,879	2,297	+ 69%
DUI	103	65	+ 58%
Traffic Arrests	353	212	+ 67%
Premise Checks	4,262	3,852	+ 11%
Patrol Assigned Cases	198	131	+51%



As the department moves into FY 2021, we continue to move toward full staffing across all sections of the department. We are focused on developing a greater use of technology and using innovative strategies in the area of community policing to continue our tradition of providing excellent police service.

Retention & Recruiting

The department continues to remain below ideal staffing levels. The department is allocated 53 sworn officers, as well a number of non-sworn positions. The current compliment of sworn staff remains below authorized levels. The department has made progress, but work on retention needs to be finalized.

Community Relations

The department recognizes that to be successful there needs to be partnerships with all of the residents of Greenbelt. Every opportunity will be taken to develop relationships and build trust with our community.

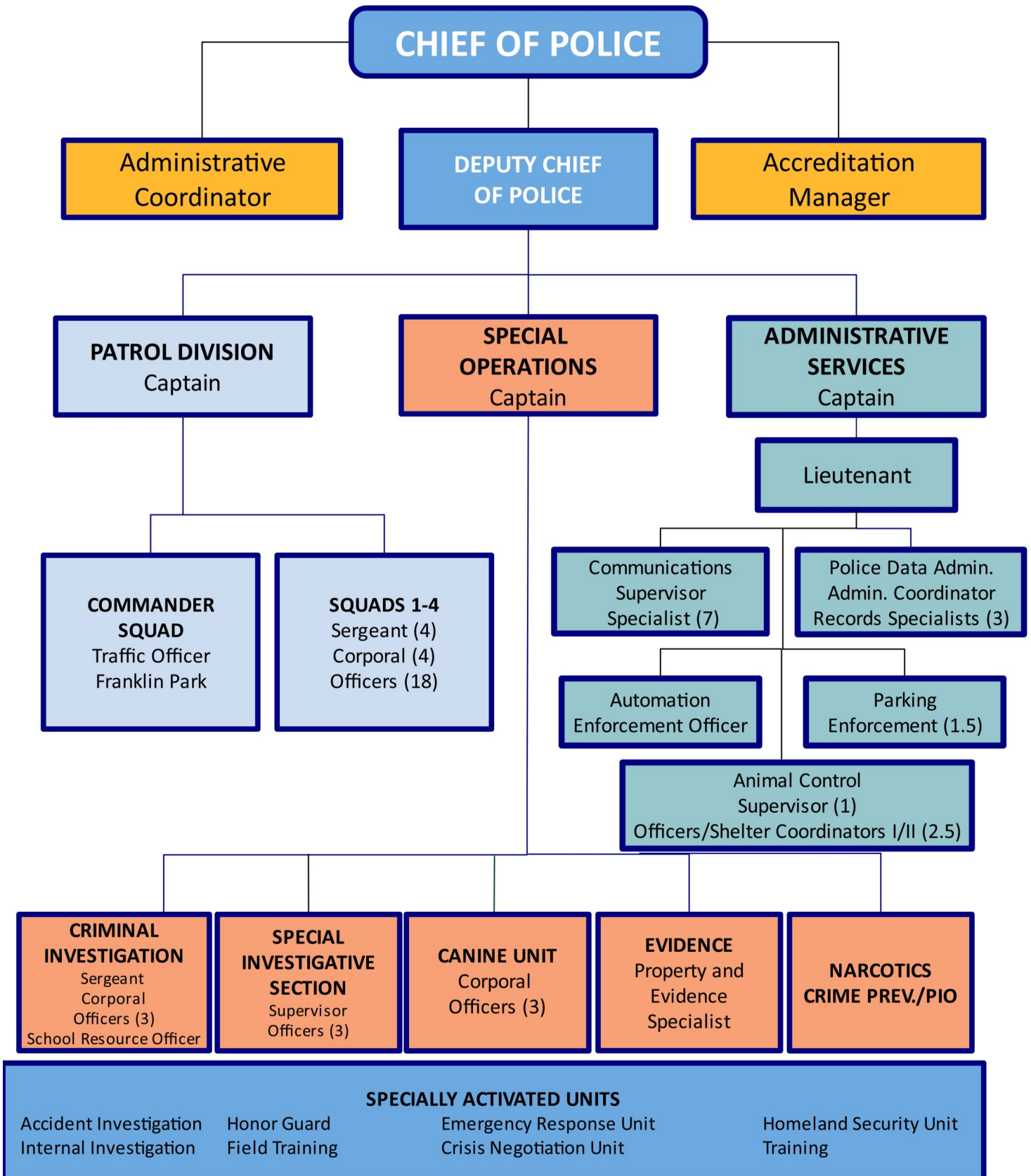
There will be a focus on communications between the police department and the residents of Greenbelt, while developing community policing concepts, enhancing public safety, and building trust between the community and the police.

Mental Health

A growing trend in law enforcement is the need to be able to respond to and provide assistance to persons suffering from a mental health crisis. In response, the department has begun to implement a department wide training program in mental health first aid. In addition to the mental health component, the department has begun training in de-escalation of violent encounters, as well a critical incident stress management.

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	Grade	Auth. FY 2019	Auth. FY 2020	Prop. FY 2021	Auth. FY 2021
Police Officers					
Chief	n/a	1	1	1	
Deputy Chief	n/a	1	1	1	
Captain	n/a	3	3	3	
Lieutenant	n/a	1	1	1	
Sergeant	n/a	6	6	6	
Corporal	n/a	8	8	8	
Master Patrol Officer}	n/a	33	33	33	
Police Officer 1st Class}	n/a				
Police Officer}	n/a				
Police Officer Candidate}	n/a				
Total FTE		53	53	53	0
Police Civilian Personnel					
Communications Supervisor	GC-18	1	1	1	
Crime Prevention/Public Information Liaison	GC-16	1	1	1	
Accreditation Manager	GC-16	1	1	1	
Police Data Administrator	GC-15	0	1	1	
IT Administrator	GC-14	1	0	0	
Administrative Coordinator	GC-14	2	2	2	
Communications Specialist I & II	GC-13 & 14	8	7	7	
Property and Evidence Specialist	GC-13	0	1	1	
Records Specialist I & II	GC-12 & 13	3	3	3	
Parking Enforcement Officer I & II	GC-9 & 10	1.5	1.5	1.5	
Total FTE		18.5	18.5	18.5	0
Total Police FTE		71.5	71.5	71.5	0
Animal Control Personnel					
Animal Control Supervisor	GC-17	1	1	1	
Animal Control/Shelter Coordinator I & II	GC-11 & 12	2.5	2.5	2.5	
Total Animal Control FTE		3.5	3.5	3.5	0
Total Public Safety FTE		75	75	75	0



The city provides a full-service Police Department, unlike most municipalities in the county. Services include around-the-clock patrol, K9 patrol, communications support, criminal investigation, narcotics investigation, crime prevention, traffic enforcement and a school resource officer.



Performance Measures

Community Questionnaire Scores		<u>2013</u>	<u>2015</u>	<u>2017</u>	<u>2019</u>
Police Presence		4.21	4.18	4.04	4.14
Police Responsiveness		4.27	4.25	4.19	4.23
Dispatcher Responsiveness		4.14	4.13	4.07	4.16
Parking Enforcement		3.75	3.74	3.64	3.75
Overall Performance		4.22	4.19	4.13	4.21
<u>Class I Offenses</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Homicide	1	1	4	3	1
Rape	6	5	9	14	4
Robbery	50	54	78	56	41
Assault	52	51	54	44	68
B & E Burglary	138	88	98	88	60
Theft	551	500	610	563	588
Auto Theft	65	73	67	72	75
Total Offenses	863	772	920	840	837
Criminal Arrests - Adults	532	372	348	284	378
Criminal Arrests - Juveniles	92	66	56	47	63
Clearance Rate	27%	27%	23%	24%	22%
Calls for Service	27,445	24,720	25,417	24,006	25,743
Response Rate - High Priority	3:29	3:25	3:28	3:58	3:34
Police Reports	3,281	2,867	3,054	2,771	2,907
Motor Vehicle Accidents	1,144	1,194	1,184	1,215	1,173
Traffic Summons	3,997	2,591	2,215	1,834	2,242
Parking Tickets	193	139	2,686	1,433	1,698
	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
Police Full Time Equivalents (FTE)	71.5	71.5	71.5	71.5	71.5

MANAGEMENT OBJECTIVES

- Focus on reaching staffing goals, developing a greater use of technologies and using innovative strategies in the area of predictive policing to continue our tradition of providing excellent police service.
- Community Safety: Safety is the priority of the Police Department. This overall goal determines how the department focuses its efforts in the areas of community outreach, enforcement, staff development, and the use of technology.
- Community Outreach: The department recognizes that to be successful there needs to be partnerships with all of the residents of Greenbelt. The Department will take every opportunity to develop relationships and build trust with our community.
- Develop Staff: Providing department staff with training, career opportunities, education and promotion will reduce turn over and create a stable department to meet the needs of our community.

BUDGET COMMENTS

- 1) All positions shown on the personnel staffing page in this section remain authorized except two dispatch positions which are not funded due to vacancies that occur from retirements and other changes in personnel.
- 2) Line 45, Membership & Training, increased in the proposed budget to fund sensitivity training for all sworn personnel.
- 3) Increased expenditures for Maintain Building & Structure, line 46, is the result of an aging HVAC system at the police station. Funds are included in the FY 2020 and FY 2021 Building Capital Reserve Fund to replace the HVAC system.
- 4) The amount budgeted in FY 2021 for Motor Equipment: Repair & Maintenance, line 50, (\$144,800) calculates to just under \$2,000 per police vehicle annually.

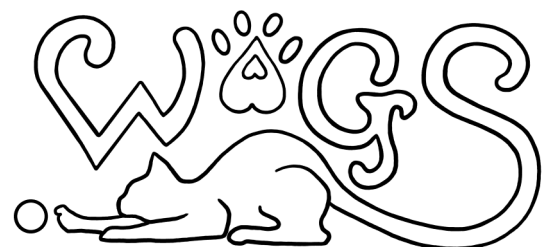
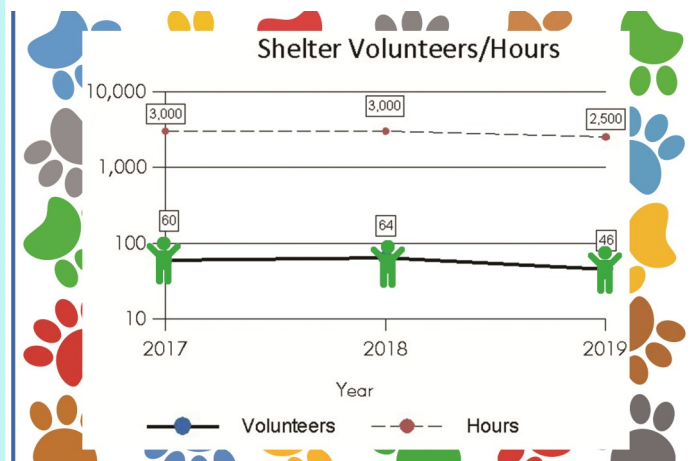
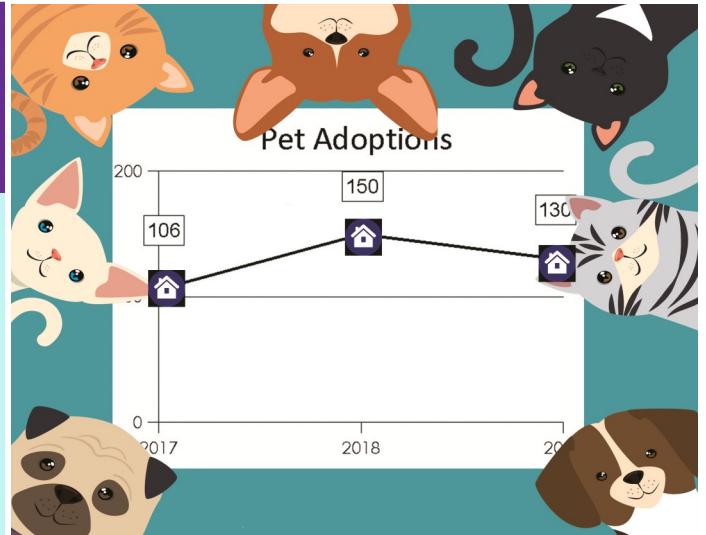
REVENUE SOURCES	FY 2018 Actual Trans.	FY 2019 Actual Trans.	FY 2020 Adopted Budget	FY 2020 Estimated Trans.	FY 2021 Proposed Budget	FY 2021 Adopted Budget
Grants for Police Protection						
State Police	\$455,500	\$445,669	\$450,000	\$445,000	\$445,000	
State Highway Administration	22,297	38,222	35,200	35,000	35,000	
Federal (e.g. - HIDTA)	6,845	5,177	8,000	8,000	8,000	
Franklin Park Partnership	64,163	69,996	70,000	70,000	70,000	
School Resource Officer	80,000	80,000	80,000	80,000	80,000	
Impound Fees	5,925	5,200	5,000	6,000	6,000	
Parking Citations/Late Fees	103,162	76,089	80,000	80,500	80,000	
Red Light Camera Fines	155,835	133,760	110,000	500,000	450,000	
Speed Camera Fines	459,727	420,763	440,000	350,000	350,000	
General City Revenues	8,319,798	8,904,129	9,808,100	8,889,600	10,024,100	
Total	\$9,673,251	\$10,179,005	\$11,086,300	\$10,464,100	\$11,548,100	\$0

- 5) In New Equipment, line 91, the Police Department requested the purchase of seven police vehicles in FY 2021. The total cost of one police vehicle, including lights, paint, radio, and mobile laptop, exceeds \$55,000.

POLICE DEPARTMENT Acct. No. 310	FY 2018 Actual Trans.	FY 2019 Actual Trans.	FY 2020 Adopted Budget	FY 2020 Estimated Trans.	FY 2021 Proposed Budget	FY 2021 Adopted Budget
PERSONNEL EXPENSES						
03 Police Officers	\$3,698,700	\$3,841,971	\$4,290,100	\$3,991,700	\$4,495,900	
04 Records & Communications	789,919	863,716	1,090,900	876,000	960,500	
06 Repair/Maintain Building	81,250	90,198	85,000	85,000	95,000	
25 Repair/Maintain Vehicles	50,540	59,186	80,000	65,000	80,000	
27 Overtime	976,907	994,733	920,000	1,000,000	1,000,000	
28 Employee Benefits	2,276,104	2,416,315	2,707,400	2,428,800	2,888,400	
Total	\$7,873,420	\$8,266,119	\$9,173,400	\$8,446,500	\$9,519,800	\$0
OTHER OPERATING EXPENSES						
30 Professional Services	\$55,464	\$81,955	\$52,000	\$50,000	\$79,000	
33 Insurance - LGIT	102,052	99,124	107,200	96,600	100,700	
34 Other Services	7,844	1,762	8,500	8,900	8,500	
38 Communications	66,169	63,604	66,600	56,600	57,100	
39 Utilities						
Electrical Service	38,710	35,052	40,000	35,000	35,000	
Gas Service	6,407	5,445	5,800	5,000	5,000	
Water & Sewer	4,108	4,360	4,000	4,000	4,000	
43 Equipment Rental	0	90	1,500	3,900	2,200	
45 Membership & Training	36,880	57,301	79,000	101,800	102,000	
46 Maintain Building & Structures	41,823	57,558	58,800	48,900	55,900	
48 Uniforms	47,902	57,150	70,000	70,000	70,000	
49 Tools	4,778	5,685	4,000	3,000	4,000	
50 Motor Equipment						
Repairs & Maintenance	139,696	132,941	146,500	142,800	144,800	
Vehicle Fuel	106,568	106,093	127,000	110,000	120,000	
52 Departmental Equipment	48,860	76,757	85,000	84,500	84,500	
52 Body Cameras	61,824	61,824	61,800	77,400	77,400	
53 Computer Expenses	111,056	62,208	99,400	97,200	97,200	
55 Office Expenses	39,182	35,218	55,300	45,000	45,000	
57 K-9 Expenses	18,125	21,952	22,600	10,600	19,600	
58 Special Program Expenses	18,528	24,546	23,900	23,900	21,900	
69 Awards	2,116	1,348	3,500	1,500	1,500	
76 Red Light Camera Expenses	233,414	282,025	243,100	240,600	240,600	
77 Speed Camera Expenses	260,400	260,400	260,400	260,400	260,400	
Total	\$1,451,908	\$1,534,398	\$1,625,900	\$1,577,600	\$1,636,300	\$0
CAPITAL OUTLAY						
91 New Equipment	\$347,923	\$378,488	\$287,000	\$440,000	\$392,000	
Total	\$347,923	\$378,488	\$287,000	\$440,000	\$392,000	\$0
TOTAL POLICE DEPARTMENT	\$9,673,251	\$10,179,005	\$11,086,300	\$10,464,100	\$11,548,100	\$0



Greenbelt Animal Shelter 2019





Animal Control provides regular patrol and on-call services in order to enforce city animal regulations as well as sheltering for the care of lost or abandoned but adoptable animals.

Performance Measures	FY 2018 Actual	FY 2019 Actual	FY 2020 Estimated	FY 2021 Estimated
Community Questionnaire Scores	<u>2013</u>	<u>2015</u>	<u>2017</u>	<u>2019</u>
Animal Control Services	3.87	3.91	3.90	3.92
Animals Running at Large	120	95	90	90
Adoptions/Placed Animals	150	131	130	120
Average Length of Stay in Shelter	34.0	21.0	25.0	25.0
Adoption Shows	0	4	3	3
Events Sponsored	7	6	4	4
Animals impounded and returned to owner	34	14	15	15
Cruelty reports handled and corrected	7	2	4	4
Dog Park complaints about dogs	1	1	1	1
Bite reports	17	20	18	20
Injured animals taken to Wildlife Sanctuary	34	35	35	35
Dead Animals Collected	123	120	120	120
Trap, Neuter & Release (Cats)	8	7	6	6
Noise Complaints	4	10	5	5
Wildlife calls	356	365	350	350
Volunteers	64	46	45	45
Volunteer Hours	3,000	2,500	2,000	2,000
Animal Control Full Time Equivalents (FTE)	2.5	3.5	3.5	3.5

MANAGEMENT OBJECTIVES

- Raise citizen awareness with regard to sharing our space with wildlife.
- Partner with local businesses for fundraising opportunities.
- Develop duties for volunteers over 18 years old.
- Establish working relationships with animal rescue organizations in our area.

- Develop Staff: New members of WAGS, non-profit organization for the Greenbelt Animal Shelter.

BUDGET COMMENTS

- 1) Salaries, line 01, increased in FY 2019 as a result of the creation of an animal control supervisor. Salaries in FY 2020 were lower than budgeted due to vacancies.

ANIMAL CONTROL Acct. No. 330	FY 2018 Actual Trans.	FY 2019 Actual Trans.	FY 2020 Adopted Budget	FY 2020 Estimated Trans.	FY 2021 Proposed Budget	FY 2021 Adopted Budget
PERSONNEL EXPENSES						
01 Salaries	\$126,808	\$137,151	\$188,400	\$110,500	\$178,800	
06 Repair/Maintain Building	131	0	0	0	0	
25 Repair/Maintain Vehicles	389	1,558	1,000	1,000	1,000	
27 Overtime	12,425	12,210	15,000	15,000	15,000	
28 Employee Benefits	55,239	59,286	88,800	47,000	75,200	
Total	\$194,993	\$210,205	\$293,200	\$173,500	\$270,000	\$0
OTHER OPERATING EXPENSES						
30 Professional Services	\$220	\$200	\$200	\$200	\$200	
33 Insurance	473	474	500	500	500	
38 Communications	1,116	891	1,100	1,100	1,100	
39 Utilities						
Electrical Service	2,755	3,445	3,000	3,500	3,500	
Water & Sewer	291	619	500	500	500	
45 Membership & Training	1,496	1,444	1,500	1,500	1,500	
46 Maintain Building & Structures	1,594	4,251	1,700	2,900	2,400	
48 Uniforms	1,241	1,014	1,200	1,200	1,200	
50 Motor Equipment						
Repairs & Maintenance	69	1,433	900	1,100	1,100	
Vehicle Fuel	1,812	2,352	2,000	2,000	2,000	
57 K-9 Expenses	45,445	39,127	31,000	28,000	28,000	
58 Special Program Expenses	1,141	1,536	1,000	1,000	1,500	
Total	\$57,655	\$56,786	\$44,600	\$43,500	\$43,500	\$0
TOTAL ANIMAL CONTROL	\$252,647	\$266,991	\$337,800	\$217,000	\$313,500	\$0
REVENUE SOURCES						
Pet Adoption	\$5,590	\$4,200	\$4,500	\$2,500	\$2,500	\$0
Animal Control Cont./Pooch Plunge	365	1,088	500	500	1,500	0
Dog Park Fees	75	65	3,050	50	50	0
Total	\$6,030	\$5,353	\$8,050	\$3,050	\$4,050	\$0



Funds are included in this account to establish a reserve to assist with the replacement of fire and rescue equipment for the Greenbelt Volunteer Fire Department and Rescue Squad, Inc. (GVFD). These funds may be used when other funding sources are determined by the City Council to be insufficient. The funds are held by the city until approved for expenditure by the City Council.

Performance Measures				
Community Questionnaire Scores	<u>2013</u>	<u>2015</u>	<u>2017</u>	<u>2019</u>
Fire & Rescue	4.32	4.42	4.42	4.49

BUDGET COMMENTS

- 1) The city contributes, in line 68, Contributions, funds to the Berwyn Heights and West Lanham Hills Fire Departments (\$5,000 each) in recognition of their service to Greenbelt. In FY 2019, Council directed that funding to West Lanham Hills be redirected to the Branchville Volunteer Fire Department.
- 2) Since FY 1991, the city has set aside \$2,160,700, including the FY 2021 proposed transfer, to an agency fund to assist the GVFD to purchase equipment. After the purchase of a fire truck in FY 2020, the balance of the fund on June 30, 2020 will be \$136,892.

FIRE & RESCUE SERVICE Acct. No. 340	FY 2018 Actual Trans.	FY 2019 Actual Trans.	FY 2020 Adopted Budget	FY 2020 Estimated Trans.	FY 2021 Proposed Budget	FY 2021 Adopted Budget
OTHER OPERATING EXPENSES						
68 Contributions	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
Total	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0
CAPITAL OUTLAY						
94 Interfund Transfer - Agency Fund	\$88,000	\$120,000	\$120,000	\$120,000	\$120,000	
Total	\$88,000	\$120,000	\$120,000	\$120,000	\$120,000	\$0
TOTAL FIRE & RESCUE SERVICE	\$98,000	\$130,000	\$130,000	\$130,000	\$130,000	\$0